



## *Manston Parish Council*

PARISH CLERK: Sara Archer, 204 Monkton St, Monkton, Ramsgate, Kent CT12 4JN  
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### **Minutes of the Annual Parish Council meeting held on 12 May 2014 at 7.15pm at RAF Manston History Museum, Manston**

- Present** **Parish Councillors** Jenny Fletcher (Chairman) [JF], Linda Samme (Vice Chairman) [LS], William Bell [WB], John Dearing [JD], Christine Holmes [CH],
- In Attendance** Sara Archer (Clerk/Responsible Finance Officer) [SA], District Cllr Linda Wright, Mr Eric Fewkes - Auditor  
Plus 4 members of the public.
- 2901/14** **APOLOGIES FOR ABSENCE**  
Cllr Vic Champs
- 2902/14** **DECLARATIONS OF INTEREST**  
The Declarations of Interest Form was passed around for those in attendance to sign. No declarations were made.
- 2903/14** **ELECTION OF CHAIRMAN**  
It was proposed by Cllr Samme that Cllr Jennifer Fletcher was re-elected as Chairman for a further year. This was seconded by Cllr Bell and the acceptance of office was duly signed.
- 2904/14** **ELECTION OF VICE-CHAIR**  
It was proposed by Cllr Fletcher that Cllr Linda Samme was re-elected as Vice-Chair for a further year. This was seconded by Cllr Bell and the acceptance of office was duly signed.
- 2905/14** **ELECTION OF PARISH REPRESENTATIVES**  
Thanet Area Committee – Cllr Fletcher  
Thanet Rural Regeneration Group – Cllr Samme  
Local Board – Cllr Bell  
KIACC – Cllr Bell  
Manston Park – Cllr Samme, Hazel Chandler  
Parish Council Forum – Cllr Fletcher  
Highways – Cllr Dearing  
Planning – Cllrs Fletcher, Samme, Bell  
Finance – Cllrs Fletcher, Samme, Holmes
- 2906/14** **APPOINTMENT OF TREE WARDEN AND FOOTPATHS OFFICER**
- 2907/14** **MINUTES OF THE PREVIOUS MEETING**  
It was proposed by Cllr Bell, seconded by Cllr Samme and resolved to accept the Minutes of the Parish Council Meeting held on 14<sup>th</sup> April 2014. These were signed by the Chairman as a true record.
- 2908/14** **FINANCIAL MATTERS**  
a) Members resolved to approve the Schedule of Payments which was proposed by Cllr Bell and seconded by Cllr Samme. Cheques signed as appropriate.

Signed.....

Date .....

- b) The Financial Audit for the year ending 31 March 2014 was discussed and signed as appropriate. It was resolved to close the Reserve Account as previously advised by Mr Fewkes. The Clerk and Chair would attend the bank and make the necessary arrangements in due course.
- c) The Insurance renewal was discussed and it was resolved to renew the policy for a further year. The Air Raid Siren would be added to the policy once liability and value had been considered. The relevant documentation was signed.

2909/14

**PLANNING**

- a) A list of all planning applications was circulated prior to the meeting.
- b) Manston Grange – The application had been called-in by Cllr Grove but there was currently no further update.

Cllr Bell advised he had met with a representative from Southern Water to discuss the possibility of connecting the properties along Manston Road which use a cess pit to the main sewerage network. Unfortunately this is not practicable and would incur much expense to the residents themselves.

2910/14

**HIGHWAYS**

Cllr Dearing, reported that he had contacted James Wraight from KCC with regard to the proposed traffic calming along Manston Court Rd. The vast majority of residents were in support of the initiative with the exception of one objector who actually lived at the end of the road which falls in the parish of Minster. Cllr Dearing had contacted Cllr Latchford to discuss the funding aspect of the proposal however, he had not received a response to date and unfortunately Cllr Latchford was not present at the meeting.

- a) Hazel Chandler reported that the footpath from Wood Farm to the old Village Hall was very overgrown and needed to be maintained. Concern would be raised with the footpaths officer at KCC. TR31 was also becoming overgrown. It was suggested a letter was written to each household to remind them of their responsibility to keep the footpath clear. **Action SA**

2911/14

**MANSTON PARK**

The barrier at the Car Park had been damaged but since repaired and replaced. Serco had been contacted with regard to the cutting of the grass and had attended the Park today to carry out the work.

2012/14

**INDIVIDUAL COMMITTEE REPORTS**

- a) County Cllr Roger Latchford was not present therefore no report was available.
- b) District Cllr Linda Wright confirmed she had approached TDC with regard to the query of precept for the new houses being occupied at Westwood but had not received a response to date. Night flight issues and the closure of the Airport was discussed further.
- c) The Community Warden was not present however a report detailing the function of the Community Warden had been received and circulated.
- d) Airport Consultative Committee – Next meeting 13 May 2pm, Cllr Bell to attend.
- e) Parish Council Forum – No meeting held. Cllr Fletcher advised she had attended a TAC meeting where the possibility of implementing a Community Resilience plan had been discussed. It was considered that a plan would not be necessary for Manston Parish and the expense would outweigh the benefits of implementation.
- f) TRRG – Next meeting 13 May 10am, Cllr Samme to attend.
- g) Newsletter – One invoice remained unpaid and would be chased for the outstanding monies. An advert had been received from the Village Hall regarding a quiz night which would be included and there would be no summer fair in the village this year. The delivery of the newsletter was discussed and distributed between the Cllrs.
- h) Clerks – The report had been circulated prior to the meeting. A training session at Hadlow had been attended by the Clerk and Cllr Fletcher which was beneficial to all Parish Councils present at the conference. Training had been booked via KALC with regard to Planning for Cllrs Fletcher, Samme and the Clerk – 21 May 2014.

2900/14

**DATE/TIME OF THE NEXT MEETING**

The next Parish Council meeting would be held on 9<sup>th</sup> June 2014 at 7:00pm in the RAF Manston History Museum. Apologies from Rex & Anne Goodban were noted for this meeting.

The meeting closed at approximately 20.45hrs.

Signed.....

Date .....

Signed.....

Date .....